



SCHOOL EXCURSION / INCURSION NOTIFICATION

Dear Parent/Caregiver, an excursion/activity has been organised for your child.

Excursion / Incursion	Dress for Success
Date	Tuesday 21st November 2023
Year / classes involved	Year 9-12 (12 x selected students)
Location	DFS Showroom Broadmeadow
Purpose	A one day workshop covering interview preparation, identifying personal strengths, personal presentation skills will be delivered at DfS showroom Broadmeadow. Introduction, first impressions, Your strengths and how to communicate • Preparation for interview – the job, organisation and application process • Presenting for interview, how to manage nerves, behaviour and how to answer questions • Industry employer to visit and talk about their expectations • Individual clothing with stylist where participants are provided with an outfit suitable for interview or work experience • Hair and makeup session to support presentation at interview or work experience • Mock interviews with individuals outlining a range of interview methods • Recording information in workbook
Start time	9:00am
End time	3:00pm
Transport	Own.
Cost	No cost payable to office
Dress requirements	TBC
Food	Lunch provided.
Equipment	N/A
Organising teacher	Natalie Hilder
Teachers attending	Natalie Hilder
Additional information	N/A
Consent Form due to Office by	Tuesday 7th November 2023

General Information Concerning Excursions / Incursions

1. Excursions and Incursions form an integral part of the curricula by providing enriching experiences which cannot be provided in the classroom.
2. Students must wear full school uniform unless otherwise instructed above. Students who are not in uniform will not be allowed to attend.
3. A standard of behaviour is expected of all students representing the school in the greater community.
4. Please note the time and place of departure and return, as advised above.



EXCURSION / INCURSION PERMISSION FORM

Please return this permission form to the Office

Excursion / Incursion	Dress for Success
Date	Tuesday 21/11/2023 9:00am - 3:00pm
Location	DFS Showroom Broadmeadow
Cost	No cost payable to office
Organising Teacher	Natalie Hilder

I give permission for (student name) _____

of year/class _____ to participate in this excursion / incursion.

I have noted the start and end times and dress requirements.

Additional needs of my child of which you should be aware: eg. allergies or medical conditions

Medical Assistance: In the event of any accident or illness, I authorise the teacher in charge to seek medical assistance or treatment for my child at my cost.

Parent signature: _____

Parent name: _____

Parent phone number: _____

Emergency Contact Name: _____

Emergency Contact Number: _____

- **Please return this consent form to the Office**
- **Tear off and keep previous page for your information**