



Belmont High School

Captain and Vice-Captain Expectations

Participation in School Activities

Captains must be willing and active participants in a range of school activities that may include:

- Chairing assemblies including formal assemblies and presentation days
- Assisting with visitors to the school
- Representing the school on occasions and hours outside of school.

Participation in School Improvement

Captains should be representing the students of the school, Years 7-12, attempting to make improvements to aspects of school life.

Participation in SRC Meetings

SRC meetings are held during recess or lunchtime. An attendance rate of at least 90% is expected for all meetings.

Attendance at school

Captains must attend school on all possible days, including special occasion days, and attend all timetabled classes. Attendance rates must remain above 90%. There must be no unnecessary/unexplained absences, no lateness to school/class and no truancy.

Academic requirements

Captains must remain up-to-date with their schoolwork – with no N-Award Warning letters.

Uniform

Captains must wear excellent school uniform on all possible school days. There may be some rare occasions where uniform may not be able to be worn – captains must supply a parent note.

Behaviour

Captains must always maintain a high level of positive behaviour in all aspects of school life. Captains sign a contract at their first meeting that outlines their expectations. Failure to meet all expectations may result in captains being interviewed by the Principal, possibly warned officially, and possibly having their position withdrawn.

Captains Speech

Applicants make a speech (up to 3 minutes) to a meeting of Year 11 and Year 10 students in the hall and to staff during a staff meeting. This is to be formal and structured. Nominees are to have their prepared speech checked by their Student Adviser. Apart from palm cards no other props may be used during the speech. Any speech that is offensive, crude or puts other students down will result in the student being removed from the nominee list. Following the speeches all staff and Year 10 and 11 students will vote online for their preferred captains.

Induction Ceremony

A formal induction ceremony is held to induct the new captains as part of the Year 12 Presentation Day. Part of this induction involves the captains taking the school pledge.

Vacant Positions

Captains who leave school, resign or whose positions are withdrawn, will have their position taken, where appropriate, by the next candidate on the waiting list. This will only occur in Term 4 of 2023 and Term 1 of 2024. Positions vacated after this time will remain vacant.



Timeline

Week 4	<ul style="list-style-type: none">• Nomination forms available from Deputy Principal
Week 5	<ul style="list-style-type: none">• Nomination forms to be returned to Deputy Principal before 3pm
Week 6	<ul style="list-style-type: none">• Senior Executive interview students of concern• All eligible candidates meeting in DP's office at lunch• Last opportunity for Year Advisor check of speech
Week 7	<ul style="list-style-type: none">• Candidates address BHS staff – formal public speech• Candidates address Years 10 and Year 11 during Thursday assembly• Staff and students vote online
Week 8	<ul style="list-style-type: none">• Meeting in Principal's office to announce voting results
Week 10	<ul style="list-style-type: none">• Induction of School Captains/Vice Captains at Year 12 Graduation Assembly

⇒ **I understand the expectations of captains as outlined above.**

⇒ **I understand that failure to meet the expectations may result in me being interviewed and my position as captain being withdrawn.**

Student name: _____ **Student signature:** _____

Date: _____

